



HOUSING CRISIS CENTER

HOUSING CRISIS CENTER DONOR PRIVACY POLICY

Housing Crisis Center is committed to respecting the privacy of its financial and in-kind donors, whether the donation is made online, by mail, or by other method. We are diligent in our measures taken to protect all donor information and utilize the industry standard safeguards listed below to aid us in our efforts. In addition to these safeguards, HCC will not sell, share or trade donors' personal information with any other entity, nor will we send mailings to our donors on behalf of other organizations. Donor information will only be shared with the express written permission of the donor.

Financial donors provide standard payment information including name, contact information, and in many circumstances, credit card data. Bloomerang processes our credit card transactions and uses encryption and other appropriate security measures to protect this information.

Housing Crisis Center supports the **Donor Bill of Rights**, developed by the Association of Fundraising Professionals, which includes the following rights:

- I. To be informed of the organization's mission, of the way the organization intends to use donated resources, and of its capacity to use donations effectively for their intended purposes.
- II. To be informed of the identity of those serving on the organization's governing board, and to expect the board to exercise prudent judgment in its stewardship responsibilities.
- III. To have access to the organization's most recent financial statements.
- IV. To be assured their gifts will be used for the purposes for which they were given.
- V. To receive appropriate acknowledgement and recognition.
- VI. To be assured that information about their donations is handled with respect and with confidentiality to the extent provided by law.
- VII. To expect that all relationships with individuals representing organizations of interest to the donor will be professional in nature.
- VIII. To be informed whether those seeking donations are volunteers, employees of the organization or hired solicitors.
- IX. To have the opportunity for their names to be deleted from mailing lists that an organization may intend to share.
- X. To feel free to ask questions when making a donation and to receive prompt, truthful and forthright answers